



REAL ESTATE COMMITTEE AGENDA
REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

- CALL TO ORDER
- ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW

MINUTES:

PRESENT: COUNCILMEN MACK and WEEKLY

Also Present: DEPUTY CITY MANAGER STEVE HOUCHENS, CHIEF DEPUTY CITY ATTORNEY THOMAS GREEN, OFFICE OF BUSINESS DEVELOPMENT DIRECTOR LESA CODER, REAL ESTATE AND ASSETS MANAGEMENT MANAGER DAVID ROARK, and DEPUTY CITY CLERK DEENY ARAUJO

ANNOUNCEMENT MADE – Meeting noticed and posted at the following locations:

Downtown Transportation Center, City Clerk's Board

Senior Citizens Center, 450 E. Bonanza Road

Clark County Government Center, 500 S. Grand Central Pkwy

Court Clerk's Bulletin Board, City Hall

City Hall Plaza, Posting Board

(3:00)

1-1

AGENDA SUMMARY PAGE

REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

DEPARTMENT: PUBLIC WORKS

DIRECTOR: RICHARD D. GOECKE

☐

CONSENT

☒

DISCUSSION

SUBJECT:

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action authorizing staff to enter into negotiations for a long-term lease agreement between the City of Las Vegas and Hispanic Association for Bilingual Literacy and Education (HABLE) for the creation of a family resource center at Harris Avenue and Manning Street - Ward 3 (Reese)

Fiscal Impact

☒

No Impact

Amount:

☐

Budget Funds Available

Dept./Division: Public Works/Real Estate

☐

Augmentation Required

Funding Source:

PURPOSE/BACKGROUND:

On 1/11/01, we received an unsolicited letter of proposal from HABLE, proposing to construct and operate a family resource center. HABLE would like to provide community services within the center, including a self-contained day care center, a computer training academy, a research library, and a youth educational center. The construction and operation of the center are both grant funded.

RECOMMENDATION:

Staff recommends approval to enter into negotiations

BACKUP DOCUMENTATION:

1. 1/11/01 letter of proposal
2. Site map

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded with no recommendation to Full Council for discussion – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, stated that the City received a letter of request from the Hispanic Association for Bilingual Literacy and Education to enter into negotiation for the aforementioned location. Plans are to construct a large building to serve the Hispanic community and others.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 1. Discussion regarding a long-term Lease Agreement between the City of Las Vegas and Hispanic Association for Bilingual Literacy and Education (HABLE)

MINUTES – Continued:

Susie Martinez, speaking on behalf of Councilman Reese, gave a brief summation of the various programs planned for this establishment. The building will be 26,000 square feet and will house a computer center, robotics training area, research library, home arts center, adult education class, theater, day care facility, job training classrooms and administrative offices. Ms. Martinez declared that the County has awarded \$150,000 for architectural design.

CHAIRMAN MACK questioned whether the Fire Department had any issues concerning this property. MR. ROARK stated that he had met with representatives of the Fire Department to apprise them of the gas lines that run through the property, which cannot be built upon, as well as the electrical easement that cuts across the parcel. He suggested, as a resolution, extending the fence line an additional 100 feet on each side to add to the existing Fire Department property. He recommended this particular issue be brought forward at the City Council meeting for discussion.

COUNCILMAN WEEKLY questioned MS. MARTINEZ as to whether COUNCILMAN REESE was aware of the Fire Department's concerns. DEPUTY CITY MANAGER STEVE HOUCHENS confirmed that COUNCILMAN REESE is scheduled to meet with Fire Department representatives concerning the matter.

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:00 – 3:05)

AGENDA SUMMARY PAGE

REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

DEPARTMENT: PUBLIC WORKS

DIRECTOR: RICHARD D. GOECKE

☐

CONSENT

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DISCUSSION

SUBJECT:

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Weekly and Mack

Discussion and possible action regarding an amendment to the Property Disposition Policy to replace the words "Department of General Services" with the words "Department of Public Works" within the text of the Policy - All Wards

Fiscal Impact

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No Impact

Amount:

☐

Budget Funds Available

Dept./Division: Public Works/Real Estate

☐

Augmentation Required

Funding Source:

PURPOSE/BACKGROUND:

On March 7, 1990, the Las Vegas City Council adopted a Real Estate Policy entitled the Property Disposition Policy. In this policy, the Department of General Services is referenced in several sentences. However, the Department of General Services was dissolved by Ordinance #5135 on March 8, 1999. The Real Estate & Assets Section is now in the Department of Public Works. In order to bring this Policy up to date, we need to delete references to the Department of General Services and insert the Department of Public Works.

RECOMMENDATION:

That the Property Disposition Policy be amended to replace "the Department of General Services" with "the Department of Public Works".

BACKUP DOCUMENTATION:

None

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, explained that this request is to delete all words within the text of the existing policy that references "Department of General Services" and replace it with "Department of Public Works".

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001
Item 2. Amendment to Property Disposition Policy

MINUTES – Continued:

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:05 – 3:06)

1-161

AGENDA SUMMARY PAGE**REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001**

DEPARTMENT: PUBLIC WORKS**DIRECTOR: RICHARD D. GOECKE**☐**CONSENT**☒**DISCUSSION****SUBJECT:**

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action regarding a Memorandum of Understanding (MOU) between the United States Department of Commerce International Trade Administration and the City of Las Vegas Office of Business Development detailing the "deal points" to be incorporated for a lease of office space located at 400 South Las Vegas Boulevard (Fifth Street School) - Ward 3 (Reese)

Fiscal Impact☒**No Impact****Amount:**☐**Budget Funds Available****Dept./Division:** Public Works/Real Estate☐**Augmentation Required****Funding Source:****PURPOSE/BACKGROUND:**

The U.S. Dept. of Commerce (USDC) contacted the Business Development Office to enter into a lease agreement for office space to maintain & operate the Las Vegas Export Assistance Center. The primary purpose for operating the center is to more completely meet the needs of the U.S. business community interested in benefits of international business. The USDC office will be staffed by a trade specialist to serve the local international business community by providing market information, export counseling, & value-added services, leading to increased export activities.

RECOMMENDATION:

Staff of the Office of Business Development recommends approval of the MOU

BACKUP DOCUMENTATION:

1. MOU
2. Site map

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – **COUNCILMAN MACK** concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 3. Memorandum of Understanding between the United States Department of Commerce International Trade Administration and the City of Las Vegas

MINUTES – Continued:

LESA CODER, Office of Business Development, explained that the Fifth Street School has vacated the premises identified above. The purpose of the Memorandum of Understanding is to promote a joint venture between the U.S. Department of Commerce (USDC) and the City of Las Vegas whereby the USDC agrees to lease office space for a trade specialist to sponsor and promote economic development, serving the international business community. The City will provide some of the services, phone and computer jack.

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:06 – 3:08)

1-193

AGENDA SUMMARY PAGE

REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

DEPARTMENT: PUBLIC WORKS

DIRECTOR: RICHARD D. GOECKE

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CONSENT

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DISCUSSION

SUBJECT:

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action regarding a Temporary Encroachment Agreement between the City of Las Vegas and Four Queens, Inc. to allow for installation of a temporary portable antenna system at the public off-street parking facility located at 222 East Carson Avenue - Ward 3 (Reese)

Fiscal Impact

☒

No Impact

Amount:

☐

Budget Funds Available

Dept./Division: Public Works/Real Estate

☐

Augmentation Required

Funding Source:

PURPOSE/BACKGROUND:

The Four Queens leases this off-street parking facility from the City. Four Queens is requesting temporary installation of a portable antenna system on the roof of said property. Antenna will be in place for a period of nineteen (19) days, from March 12, 2001, through March 30, 2001.

RECOMMENDATION:

Staff recommends approval

BACKUP DOCUMENTATION:

Temporary Encroachment Agreement

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, explained that the City had received a request from the Four Queens to install a temporary antenna for the period March 3 through March 20, 2001.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 4. Temporary Encroachment Agreement between the City of Las Vegas and Four Queens, Inc.

MINUTES – Continued:

AL GALLEGO, citizen of Las Vegas, questioned if this project would have any impact on parking, to which MR. ROARK responded no. CHAIRMAN MACK asked if the installation was for March Madness. MR. ROARK confirmed it was.

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:08 – 3:09)

1-261

AGENDA SUMMARY PAGE**REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001**

DEPARTMENT: PUBLIC WORKS**DIRECTOR: RICHARD D. GOECKE**☐**CONSENT**☒**DISCUSSION****SUBJECT:**

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action regarding an Easement between the City of Las Vegas and the Las Vegas Valley Water District for the purposes of providing water services to service the Charter School Development Foundation, located on Parcel Number 139-21-702-005 - Ward 5 (Weekly)

Fiscal Impact☒**No Impact****Amount:**☐**Budget Funds Available****Dept./Division:** Public Works/Real Estate☐**Augmentation Required****Funding Source:****PURPOSE/BACKGROUND:**

A Lease Agreement with the Charter School Development Foundation (CSDF) was previously approved by Council on November 1, 2000. In order to provide CSDF with water service, the Easement needs to be executed. Upon execution of this Easement, it will ensure that the Las Vegas Valley Water District (LVVWD) provides for the construction, operation, maintenance, repair, renewal, reconstruction and removal of pipelines for conducting water with the right of ingress and egress, over, above, across, and under Parcel Number 139-21-702-005.

RECOMMENDATION:

Staff recommends approval

BACKUP DOCUMENTATION:

1. Easement
2. Site map

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, explained that this request is for an agreement between the City, as owners of the property, and the Water District to allow a water facility to be built on the property.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 5. Easement between the City of Las Vegas and the Las Vegas Valley Water District.

MINUTES – Continued:

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:09 – 3:10)

1-299

AGENDA SUMMARY PAGE**REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001**

DEPARTMENT: PUBLIC WORKS**DIRECTOR: RICHARD D. GOECKE**☐**CONSENT**☒**DISCUSSION****SUBJECT:**

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action regarding an Easement between the City of Las Vegas and the Las Vegas Valley Water District for ingress and egress for placement of a fire hydrant for the Charter School Development Foundation, located on Parcel Number 139-21-702-005 - Ward 5 (Weekly)

Fiscal Impact☒**No Impact****Amount:**☐**Budget Funds Available****Dept./Division:** Public Works/Real Estate☐**Augmentation Required****Funding Source:****PURPOSE/BACKGROUND:**

A Lease Agreement with the Charter School Development Foundation (CSDF) was previously approved by Council on November 1, 2000. In order to provide CSDF with water-related facilities for fire protection, the Easement needs to be executed. Upon execution of this Easement, it will ensure that the Las Vegas Valley Water District (LVVWD) provides for the construction, operation, maintenance, repair, renewal, reconstruction and removal of pipelines for conducting water with the right of ingress and egress, over, above, across, and under Parcel Number 139-21-702-005.

RECOMMENDATION:

Staff recommends approval

BACKUP DOCUMENTATION:

1. Easement
2. Site map

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, stated that this item is related to Item 5 whereby the City, as owners of the property, must sign an agreement with the Water District to allow placement of a fire hydrant after construction.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 6. Easement between the City of Las Vegas and the Las Vegas Valley Water District.

MINUTES – Continued:

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:10 – 3:11)

1-328

AGENDA SUMMARY PAGE

REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

DEPARTMENT: PUBLIC WORKS

DIRECTOR: RICHARD D. GOECKE

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CONSENT

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DISCUSSION

SUBJECT:

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action authorizing staff to submit a letter to the Bureau of Land Management (BLM) relinquishing 15 acres of BLM leased land located at Tropical Parkway and Durango Drive in favor of the Clark County School District (CCSD) in exchange for 10 acres of CCSD land located in the vicinity of Redwood Street and Oakey Boulevard - Ward 6 (Mack)

Fiscal Impact

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No Impact

Amount:

☐

Budget Funds Available

Dept./Division: Public Works/Real Estate

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Augmentation Required

Funding Source:

PURPOSE/BACKGROUND:

The City will accept title in trade for 10 acres of land that is required in order to construct a 40 acre park located on the NE corner of Redwood Street and Oakey Boulevard. In exchange for that land, the City will relinquish 15 acres of BLM leased land located in the vicinity of Durango Drive and Tropical Pkwy. The CCSD action will be presented before their board around the end of February.

RECOMMENDATION:

Staff recommends approval

BACKUP DOCUMENTATION:

1. Letter of relinquishment
2. Site maps

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, explained that this is a follow up to previous discussion involving the exchange of 10 acres of Clark County property for 15 acres of BLM land. Now in the final design phase, this request would allow the bid process to go forward.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 7. Discussion and possible action to authorize staff to submit a letter to the Bureau of Land Management for the exchange of 15 acres of BLM land for 10 acres of Clark County School District land.

MINUTES – Continued:

CHAIRMAN Mack commended MR. ROARK for his diligence in working with the School District to achieve this transaction, which will be beneficial to the community.

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:11 – 3:13)

1-355

AGENDA SUMMARY PAGE

REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

DEPARTMENT: PUBLIC WORKS

DIRECTOR: RICHARD D. GOECKE

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CONSENT

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DISCUSSION

SUBJECT:

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action designating the City-owned property, Parcel Number 139-36-603-001, located at the northwest corner of Stewart and Mojave Avenues, as the future site of the East Las Vegas Business/Incubator Center - Ward 3 (Reese)

Fiscal Impact

☒

No Impact

Amount:

☐

Budget Funds Available

Dept./Division: Public Works/Real Estate

☐

Augmentation Required

Funding Source:

PURPOSE/BACKGROUND:

Through community meetings, residents of East Las Vegas have indicated a need to develop programs which will create and/or retain jobs in their area. By designating this property as the future site of the East Las Vegas Business/Incubator Center, the City takes the first step in creating a program in which the primary purpose would be to help fledging companies expand to encourage job creation/retention which will improve the area's economy.

RECOMMENDATION:

Staff recommends approval

BACKUP DOCUMENTATION:

Site map

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

SUE PRESCOTT, Neighborhood Services Department, appeared on behalf of COUNCILMAN REESE, to request approval of the acquisition of the aforementioned property for the development of another incubator program.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001
Item 8. Parcel Number 139-36-603-001, Stewart and Mojave Avenues.

MINUTES – Continued:

TODD FARLOW, Citizen of Las Vegas, stated that he approves of this venture.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:13 – 3:14)

1-407

AGENDA SUMMARY PAGE

REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

DEPARTMENT: PUBLIC WORKS

DIRECTOR: RICHARD D. GOECKE

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CONSENT

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DISCUSSION

SUBJECT:

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action authorizing staff to enter into negotiations for a lease agreement with Lone Mountain Little League (LMLL) for a concession stand and approval for a 30 day temporary use of the concession stand located at Children's Memorial Park, 6601 West Gowan Road - Ward 6 (Mack)

Fiscal Impact

☒

No Impact

Amount:

☐

Budget Funds Available

Dept./Division: Public Works/Real Estate

☐

Augmentation Required

Funding Source:

PURPOSE/BACKGROUND:

LMLL, a non-profit corporation, has sent the City a unsolicited letter of proposal requesting placement of a concession stand at Children's Memorial Park. LMLL is the little league association that has the programming rights for the fields at the park through the Department of Leisure Services. LMLL is providing all of the stainless steel kitchen equipment for the interior of the building. LMLL looks forward to a long relationship with the City to further serve the needs of the children, parents and attendees at the park.

RECOMMENDATION:

Staff recommends approval to enter into negotiations for a lease agreement and approval of a 30 day temporary use while the lease is being negotiated, written and to allow time for approval.

BACKUP DOCUMENTATION:

Unsolicited letter

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded to Full Council with a "Do Pass" recommendation – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

DAVID ROARK, Real Estate and Management Asset Manager, explained that a letter was received from the Lone Mountain Little League (LMLL) requesting a concession stand be placed

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 9. Authorization to enter into negotiations for a lease agreement with Lone Mountain Little League for a concession stand and temporary 30-day use.

MINUTES – Continued:

at the Children's Memorial Park, and that a Agreement be negotiated to lease the concession and building to them.

CHAIRMAN MACK commended MR. ROARK for his role in assisting the Lone Mountain Little League with their request. He commented that concessions are a huge source of revenue for little league teams. COUNCILMAN WEEKLY applauded Leisure Services staff for their expeditious endeavors in seeing this project to fruition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion.

(3:14 – 3:15)

1-437

AGENDA SUMMARY PAGE**REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001**

DEPARTMENT: PUBLIC WORKS**DIRECTOR: RICHARD D. GOECKE**☐**CONSENT**☒**DISCUSSION****SUBJECT:**

REPORT FROM REAL ESTATE COMMITTEE - Councilmen Mack and Weekly

Discussion and possible action to grant approval of staff entering into a Second Amendment with the University and Community College System of Nevada, Board of Regents to extend the start and completion dates for their ambulatory care facility and an educational, administrative and research facility located in the Technology Center - Ward 4 (Brown)

Fiscal Impact☒**No Impact****Amount:**☐**Budget Funds Available****Dept./Division:** Public Works/Real Estate☐**Augmentation Required****Funding Source:****PURPOSE/BACKGROUND:**

On April 6, 1994, City Council adopted a resolution to provide up to approximately 11 acres on property in the Las Vegas Technology Center to the University and Community College System of Nevada, Board of Regents (UCCSNBR) for the purpose of the development of a School of Medicine in Las Vegas. In 1998, Council amended the agreement which gave a two (2) year extension for commencing construction. The UCCSNBR is requesting a Second Amendment to the Site Development section of the Gift Agreement to extend the start (December 21, 2001) and completion (December 21, 2003) dates.

RECOMMENDATION:

Staff recommends that Council discuss this item and easement issues and provide staff direction regarding whether to grant another extension or not on the property

BACKUP DOCUMENTATION:

1. Second Amendment
2. Site map

COMMITTEE RECOMMENDATION:

COUNCILMAN WEEKLY recommended this item be forwarded with no recommendation to Full Council for discussion – COUNCILMAN MACK concurred.

MINUTES:

CHAIRMAN MACK declared the Public Hearing open.

REAL ESTATE COMMITTEE MEETING OF FEBRUARY 20, 2001

Item 10. Approval to enter into a Second Amendment with the University and Community College of Nevada, Board of Regents for an extension of the start and completion dates of construction

MINUTES – Continued:

DAVID ROARK, Real Estate and Management Asset Manager, confirmed that the City has received a letter from the University to add an extension to the original contract written in 1994. The University has previously been granted a two-year extension.

No one appeared in opposition.

There was no further discussion.

CHAIRMAN MACK closed the Public Hearing by asking for a motion

(3:15 – 3:17)

1-531

REAL ESTATE COMMITTEE AGENDA
REAL ESTATE COMMITTEE MEETING OF: FEBRUARY 20, 2001

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISIONS OF THE OPEN MEETING LAW HAVE BEEN MET. IF YOU WISH TO SPEAK ON A MATTER NOT LISTED ON THE AGENDA, PLEASE CLEARLY STATE YOUR NAME AND ADDRESS. IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

MINUTES:

None.

(3:17)

1-537

MEETING ADJOURNED AT 3:17 P.M. (1-539)

Respectfully submitted:_____

DEENY ARAUJO

February 26, 2001